



# Arlington County Civic Federation

SECRETARY'S YEAR END REPORT 25 JUNE 2023

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The following is a recap of work performed for FY23.

- Membership Certification
  - Worked with Adam to create a new online form for Member certification
  - Re-built a member database
  - Supported significant outreach effort led by Jackie to re-establish members as well as collect unpaid dues.
- New Members
  - Helped facilitate entry of two new members:
    - Rotary Club of Arlington
    - Belvedere Condo Association
- Corporation
  - Provided annual report to the State Corporation Commission
- Organization Data
  - Established and populated an online folder structure for CivFed documentation:
    - Insurance
    - Incorporation
    - Tax Records
    - Membership
    - Membership
    - Accounts
    - Etc
- CivFed Property
  - Established tracking of CivFed property
- Minutes
  - Published minutes for all GM and Board meetings, including validation of meeting results
- Newsletter & meeting reminders
  - Published all newsletters for the year via ConstantContact and notification via Facebook
- GM Meeting Coordination & Facilitation
  - Sent meeting reminders
  - Established approach for hybrid meetings and IT configuration
  - Established/revised registration and delegate/alternate swap process
  - Created check-in sheets and established Zoom validation of eligible voters
  - Set up all GM meetings and executed Zoom



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- Board Meeting
  - Performed in-room setup and ran hybrid meetings
- Misc.
  - Supported Fair planning and staffed for 1 session
  - Provided IT support to May 18 TiGER meeting

The following is a membership recap.

At the start of FY23 session there were 56 certified/paying members, a historically low number largely driven by the impacts of COVID on the organization. Through a very active campaign to re-establish a membership database and re-establish member certification and dues, by the end of the FY23 session there were 81 organizations which had certified. New members for the year included the Rotary Club of Arlington and the Belvedere Condo Association. The NAACP chapter of Arlington was certified but opted to cease their membership with CivFed due to concerns with the approved Public's Confidence in Arlington County Governance resolution.

1. Alcova Heights Citizens Association
2. Alliance for Housing Solutions
3. American Association of University Women, Arlington Branch
4. Arlington East Falls Church Civic Association
5. Arlington Forest Citizens Association
6. Arlington Gay and Lesbian Alliance
7. Arlington Heights Civic Association
8. Arlington Historical Society
9. Arlington House Chapter - Daughters of the American Revolution
10. Arlington Little League
11. Arlington Mill Civic Association
12. Arlington Parents for Education (APE)
13. Arlington Ridge Civic Association
14. Arlington Rotary Club
15. Arlington Tree Action Group [ATAG]
16. Arlington View Civic Association
17. Arlingwood Civic Association
18. Ashton Heights Civic Association
19. Aurora Highlands Civic Association
20. Ballston-Virginia Square Civic Association
21. Barcroft School and Civic League
22. Bellevue Forest Citizens Association
23. Belvedere Condominium Association (approved at June 2023 GM meeting)



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24. Black Oak Cluster Community Association
25. Bluemont Civic Association
26. Boulevard Manor Civic Association
27. Buckingham Community Civic Association
28. Cathcart Springs Homeowners Association
29. Chain Bridge Forest Civic Association
30. Cherrydale Citizens Association
31. Clarendon-Courthouse Civic Association
32. Colonial Village Condo Associations (I, II, and III)
33. Columbia Forest Civic Association
34. Columbia Heights Civic Association
35. Columbia Pike Partnership
36. Crystal City Civic Association
37. Dominion Hills Civic Association
38. Donaldson Run Civic Association
39. Douglas Park Civic Association
40. Dover-Crystal Citizens Association
41. Encore Stage & Studio
42. Fairlington Citizens Association
43. Forest Glen Civic Association
44. Foxcroft Heights Civic Association
45. Friends of Aurora Highlands Parks
46. Gaslight Square Condominium Association
47. GlebeWood Civic Association
48. Glencarlyn Civic Association
49. Green Valley Civic Association
50. Gulf Branch Civic Association
51. Highland Park – Overlee Knolls Civic Association
52. John M Langston Citizens Association
53. League of Women Voters of Arlington & Alexandria
54. Langston Boulevard Alliance
55. Leeway Overlee Civic Association
56. Lyon Park Civic Association
57. Lyon Village Citizens Association
58. Madison Manor Civic Association
59. Maywood Community Association
60. National Active and Retired Federal Employees Chapter 7, Arlington
61. North Highlands Citizens Association
62. North Rosslyn Civic Association



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63. NoVa Norml
64. Old Dominion Citizens Association
65. Old Glebe Civic Association
66. Penrose Neighborhood Association
67. Radnor/Ft. Myer Heights Civic Association
68. Rivercrest Civic Association
69. Rock Spring Civic Association
70. Shirlington Civic Association
71. Shirlington Dogs II
72. Spout Run Homeowners Association
73. Spout Run Terrace Condominium Association
74. Tara-Leeway Heights Civic Association
75. Waverly Hills Civic Association
76. Waycroft-Woodlawn Civic Association
77. Westover Village Civic Association
78. Williamsburg Civic Association
79. Woman's Club of Arlington
80. Woodmont Civic Association
81. Yorktown Civic Association